

## Post-results services: request, consent and payment form (Summer 2019)

**This form MUST be returned to The Thomas Hardy School EXAMS OFFICE by the deadline dates/times shown below. We cannot guarantee that any forms handed in to other parts of the school will reach us by the deadline and they may, therefore, not be processed.**

To request a Review of Results (**RoR**) service and/or an Access to Scripts (**ATS**) service, complete the required information in the boxes and sign and date the form to confirm consent. A summary of the services available are numbered (No.) 1-5 below.

### **Deadlines for return of form and payment (set by exam boards)**

3*, 3a*, 4 (GCE) by <b>1pm 22 August 2019</b>	3*, 3a* (GCSE *Edexcel only) by <b>1pm 29 August 2019</b> 4 (all GCSEs)
1, 1a, 2, 2a by <b>1pm 19 September 2019</b>	5 by <b>1pm 26 September 2019</b>

Candidate number		Candidate name		Candidate email		
Awarding Body	Qualification level	Subject title		Paper No.	Service Ref.	Fee
						£
						£
						£

#### **RoR Candidate consent**

I give my consent to the head of my school or college to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.

**By signing here, I confirm my consent above:**

..... Date: .....

#### **ATS Candidate consent for access to and use of examination scripts**

I consent to my scripts being accessed by my centre.

**Tick ONE of the boxes below:**

- If any of my scripts are used in the classroom I do not wish anyone to know they are mine. My name and candidate number must be removed.
- If any of my scripts are used in the classroom I have no objection to other people knowing they are mine.

**By signing here, I confirm my consent above:**

..... Date: .....

Ref.	JCQ Post-results service	Details of the service
1	RoR: Clerical re-check	This is a re-check of all clerical procedures leading to the issue of a result. This service will include the following checks: <ul style="list-style-type: none"> <li>• that all parts of the script have been marked;</li> <li>• the totalling of marks;</li> <li>• the recording of marks.</li> </ul>
1a	RoR: Clerical re-check with an ATS copy of re-checked script	
2	RoR: Review of marking	This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. <b>Reviewers will not re-mark the script.</b> They will only act to correct any errors identified in the original marking. This service will include: <ul style="list-style-type: none"> <li>• the clerical re-checks detailed in 1;</li> <li>• a review of marking as described above.</li> </ul>
2a	RoR: Review of marking with an ATS copy of reviewed script	
3*	RoR: Priority review of marking	This is the same review as 2/2a above but is conducted as a priority by the awarding body. All GCEs and GCSE Edexcel only.
3a*	RoR: Priority review of marking with an ATS copy of reviewed script	
4	ATS: Copy of script to support a review of marking	This is a priority service that ensures copy scripts are returned to the centre in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for.
5	ATS: Original script to support teaching and learning	This is a non-priority service enabling centres to request original copies of scripts to support teaching and learning. <b>Once this has been ordered, you cannot then request a review of results (RoR).</b>

## Post-results services (PRS): deadlines and fees (set by exam boards) Summer 2019

Please note that all of the above fees are per paper, not per qualification

The post-results services<sup>1</sup> available are:

- **Reviews of Results (RoRs):** Clerical re-check; review of marking
- **Access to scripts (ATS):** Access to marked examination scripts

Post-results service	Deadline (1pm)	AQA fees	OCR fees	Edexcel fees	WJEC fees
RoR: Clerical re-check	19 September 2019	GCE £16.10	GCE £17.45	GCE £11.30	GCE £11.00
		GCSE £8.05	GCSE £17.45	GCSE £11.30	GCSE £11.00
RoR: Review of marking	19 September 2019	GCE £43.45	GCE £48.50	GCE £46.90	GCE £43.00
		GCSE £37.55	GCSE £48.50	GCSE £40.40	GCSE £37.50
RoR: Priority review of marking	22 August 2019	GCE £51.75	GCE £59.80	GCE £55.90	GCE £49.50
	29 August 2019	GCSE n/a	GCSE n/a	GCSE £46.40	GCSE n/a
ATS: Copy of script to support review of marking <sup>2</sup>	22 August 2019	GCE £14.35	GCE £12.15	GCE £0	GCE £11.00
	29 August 2019	GCSE £14.35	GCSE £12.15	GCSE £0	GCSE £11.00
ATS: Copy of script to support teaching and learning	26 September 2019	GCE £11.30	GCE £11.75	GCE £0	GCE £11.00
		GCSE £11.30	GCSE £11.75	GCSE £0	GCSE £11.00
ATS: Post-RoR copy <sup>3</sup>	19 September 2019	GCE £14.35	GCE £12.15	GCE £12.50	GCE £11.00
		GCSE £14.35	GCSE £12.15	GCSE £12.50	GCSE £11.00

### Summer 2019 Exams Office Opening Times

<b>Thursday 15<sup>th</sup> August</b>	<b>9am – 1pm</b>	<b>Main School Reception</b>
<b>Friday 16<sup>th</sup> August</b>	<b>10am – 1pm</b>	<b>Exams Office</b>
<b>Thursday 22<sup>nd</sup> August</b>	<b>9am – 1pm</b>	<b>Main School Reception</b>
<b>Thursday 29<sup>th</sup> August</b>	<b>10am – 1pm</b>	<b>Exams Office</b>

**The Thomas Hardy School Exams Office is unable to offer academic guidance relating to these requests. Please consult a relevant member of teaching staff if you need advice.**

<sup>1</sup> This information is taken from the JCQ PRS booklet summarising the post-results services offered by the JCQ member awarding bodies for GCSE, GCE, Projects (including Extended Project)

<sup>2</sup> This service is to request a copy of script to support a non-priority **review of marking**; note that once an original (No.5) has been requested, you **cannot** then request **review of results (RoR)**.

<sup>3</sup> Where a copy of a re-checked or reviewed script is required, this should normally be applied for at the same time as the RoR request to meet the relevant non-priority RoR deadline.